

## **TEACHER EXCELLENCE AWARD**

These awards will be presented to recognize outstanding Technology Education Instructors in Minnesota. These individuals may also represent the Minnesota Technology Education Association (MTEA) at the Teacher of Excellence Awards program at the annual International Technology Education Association (ITEA) conference if the recipients meet the ITEA Teacher Excellence Award qualifications.

### **REQUIREMENTS**

1. Applicants are generally nominated by an MTEA affiliated organization. The MTEA Executive Council may vote to submit a nomination should area affiliates fail to submit one.
2. Applicants must have a minimum of 10 years teaching experience and be presently teaching full time.
3. Applicants must be current members of MTEA and have been a member for the two years previous to the award nomination.

### **SCHEDULE**

1. The Awards Chairperson must receive a completed nomination form and a photograph of the nominee by February 28th to be considered.
2. The Awards Chairperson will verify all information and supplies the candidate with a comprehensive survey by March 15<sup>th</sup>.
3. The completed application documents must be returned to the MTEA Awards Chairman by June 1<sup>st</sup>.
4. On site visits will be set up by the MTEA Awards Chairman as needed.
5. The Selection Committee will meet and may select one teacher from an elementary school, one from a middle/junior high school, and one from a high school. (A possibility of three awards each year.)
6. Minnesota awards will be presented at the annual MTEA Fall Conference.
7. Awards winners' names and all required support materials will be forwarded to the ITEA Teacher Excellence Coordinator by December 1st.
8. ITEA awards are presented at the ITEA conference if approved.

